



COMMUNITY GUIDELINES

It is our vision to create a safe and well-maintained environment for our community of aviators. Please do your best to uphold the following guidelines so that we all can remain focused upon achieving our goals with minimal distractions.

Aircraft

- We all like to fly in clean aircraft just like we like to return to a clean home (well... as clean as it can be!) Do your best to collect any water bottles, notepads, post-its, inflight snacks, or other items after your flight.
- If the aircraft windscreen needs cleaned before your flight – make it happen. Afterall, you likely cleaned your glasses / sunglasses if they were smudgy!
- Return Aircraft keys to the lockbox in the office when your flight is complete.
- Ensure to ‘Check Out’ and ‘Check In’ your aircraft in Flight Schedule Pro with the correct Hobbs and Tach Time. If there are aircraft squawks, be sure to include these when checking the aircraft back in after your flight.
- Refuel the aircraft after your flight at the ‘Fuel Farm’ on the eastern side of the ramp.
- When taxiing in proximity of the hangar, plan your aircraft movement so that you do not blow debris into the hangar if the door is open.
- Do not assume someone will be flying the aircraft after you, even on a beautiful day. If the aircraft is not scheduled, please ensure it is parked in the Innovative Aviation hangar.

Hangar

- If you noticed fluid such as engine oil on the hangar surface, grab a paper towel, and clean it up. It only takes a minute, and it helps maintain a clean and professional environment.
- Place aircraft towbars either inside of the aircraft or perpendicular to the nosewheel on the ground when parked within the hangar.
- Please keep the bathroom door in the hangar closed.
- During rain or colder temperatures such as the winter, please close the hangar door if you are out flying.

Office / Classroom

- Do your best to be respectful of this shared space by cleaning up before you leave.
- Throw away trash, recycle bottles etc....
- Throw away Dry Erase Markers that are worn out.
- Clean White Boards when you're finished using them.